

# Drexel University Animal Care and Use Committee Policy on the Use of Image or Sound Recordings in Animal Facilities, Research or Teaching Laboratories

**Objective:** The Drexel University Animal Care and Use Committee established this policy to protect the confidentiality of faculty research, provide a minimally disruptive atmosphere for animal residents and guard against the misinterpretation of appropriate and humane policies and procedures.

**Responsibility:** The PI should obtain approval by the IACUC before using photographic and/or video or any other image or sound recording equipment in areas where animals are housed or where animal research is performed.

## **Procedures:**

Image or sound recordings (video, digital, film, audio tapes etc) are not allowed in Drexel University animal facilities and locations where animal research takes place without specific written IACUC approval. All material related to such recordings must be approved by the IACUC prior to the event. Unplanned recording for research purposes should be reported to the IACUC after it is done.

The IACUC asks that all investigators who videotape, photograph or record by any other audiovisual method their research animals take the following precautions:

1. Keep storage devices (tapes, CD, DVD, memory sticks, flash cards etc) in a secure, locked area with very limited access.
2. Do not authorize copies of material unless supervised by the Principal Investigator personally.
3. Erase immediately all storage devices no longer in use or of value to the research.
4. Keep a checkout list including dates and circumstances of persons borrowing storage devices. Even under these circumstances, access should be very limited and closely supervised.

The use of cellular phones with photographic and video capabilities in the animal facility or research labs is prohibited.

Approval date: June 8, 2005

Last review date: February 13, 2008

